

THE
COMMUNITY HOUSE
BIRMINGHAM

380 S. Bates Street
Birmingham, MI 48009

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Program Department Class Proposal Form

Date: _____

Instructor Name: _____

Company (if applicable): _____

Address: _____

Phone (business): _____

(cell/home): _____

Email: _____

Instructor Biography:

Have you taught at TCH before, if so, when and what did you teach? _____

Have you taught this class before? If so, where? _____

Why do you want to teach at The Community House?

What is your target audience for your proposed class? Appropriate ages (adults, children, adult/child):

Proposed Class Title:

Class description: Please provide a course description. Include goals, topics, possible projects and class format.

Proposed Schedule: ___Mon ___Tue ___Wed ___Thu ___Fri ___Sat

Proposed Start Date: _____ # of Sessions: _____ Hours: from: _____ to _____

Proposed registration fee: \$ _____ Materials Fee (per person): \$ _____

Max Class Size: _____ Min Class Size: _____

Thank you for your interest. We will contact you if we are considering your proposal.